

HMS PTO Meeting

April 14, 2023, 9:00AM

HMS Cafeteria

- I. Call Meeting to Order – 9:05am
- II. Approval of the Minutes: 3-10-23 Meeting
 - A. Motion: Mandy Vezina, Second: Amy Shackelford
- III. Administrator's Report
 - A. TCAP Testing – April 17-28 in the mornings (make ups will be in the afternoon)
 - B. 7th Grade Houston High School Experience field trip – May 16th (full-day)
 - a. Organized by 7th Grade Counselor Carla Christian
 - b. Parent chaperones will be needed. Look for an email.
 - C. Field Days – Last week of school
 - D. Honor Roll for 3rd Quarter to come out next week
 - E. House System meetings are currently on hold for math small groups during Focus Time
 - a. Andalusian currently in the lead, but to be determined.
 - b. Upcoming reward trip for 3rd quarter House winner - Skating Rink
 - In order to be eligible, must have earned at least one House point and no serious behavioral infractions (eg, In-School Suspension (ISS) or Out-School Suspension (OSS))
 - F. 6th Grade Dance – April 29th, 5-7pm
 - a. Glow in the Dark Theme (not formal)
 - b. More information to come. Look for Sign Up Genius. Please consider volunteering!
- IV. Reports
 - A. President's Report -- Erin Avery
 - a. Annual Round Table Lunch with GMSD Superintendent - May 10th. Erin, Toni & Julieann will attend
 - b. April 24th - Star Awards Ceremony. HMS PTO nominees: Julieann DeMatteo, Brian Fisher & Amy Shackelford
 - Congrats to Mandy Vezina – selected for Legacy Award
 - c. Many thanks
 - Toni Nygren (Vice President): Assisted with Day on the Hill on March 22
 - Days of Diversity will return on May 9. Julieann DeMatteo will organize this with Admin.
 - Mandy Vezina (Parliamentarian) working with Joy Williams (GMC PTO President) on the Star Awards
 - Dance Committee for planning the 6th grade dance
 - Teacher Treats – coffee bar is always well-stocked. Melissa & Laurie come every week to clean the teachers' lounges & restock.
 - Laurie fixed the Keurig coffee machine, rather than the PTO having to purchase a new one!
 - Ways & Means - Monthly Spirit Nights have been a success
 - Beautification – Outside of the school continues to look lovely
 - Karen Ivey – Highlights on the Arts
 - B. Vice President's Report -- Toni Nygren

- a. Report from Angela Griffith (GMSD Board Member and PTO Liaison):
 - Day on the Hill for Middle (8th Graders only) & High Schoolers in Nashville – March 22. 15 students were invited/pre-selected by Admin. GMSD Board member Angela Griffith & Social Studies teacher Ms. Breen went to represent HMS.
 - Sextortion is becoming rampant in our community. Don't assume that it can't happen to you. Talk about this with your children.
 - Social Media Presentation Video from Riverdale available in weekly GMSD Round Up Email for all to access & watch
 - Review "Wait Until 8th" on Instagram has lots of valuable information and scripts to start this conversation with your teen
 - b. Copy Brigadel!: Huge thanks to Shannon Pressler & Liz Cloverdale for taking the initiative on creating this very needed support position. They are in the copy room multiple times per week, making copies for teachers. May become a future PTO Board position.
 - c. GMSD Color Run – April 23. Today is the last day to register in order to receive a t-shirt.
 - d. End of Year celebration/last meeting: May 12, Luncheon. Grove Park Club House. More details to come.
 - Current Board: Bring your PTO folder & information to hand off to incoming Board member
- C. Treasurer's Report -- Amy Shackelford
- a. Review budget and submit check requests for reimbursement
 - b. Deposit checks timely
- D. Parliamentarian Report -- Mandy Vezina
- a. GMC PTO STAR Awards – April 24 (Guests of honorees only are allowed to attend, due to space constraints.)
 - b. Vote on the slate for the HMS PTO Board 2023-2024.
 - Motion: Toni Nygren, Second: Kristen Stadelman
 - Proposed slate read into the minutes (see below)
 - Vote: Ayes – all. Nays – none.

HMS PTO Board Position 2023-2024	Name
EXECUTIVE BOARD	
President	Julieann DeMatteo
Vice President	Toni Nygren
Secretary	Melissa Salazar
Treasurer	Sandra Bryant
Parliamentarian	Appointed by President
BOARD MEMBERS	
Beautification	Larissa Anderson
Beautification	Ashley Pera
Care and Compassion	Melanie Gattas
Contest Chair	Anna Moore
Haunted Houston Chairperson	Ann Parker
Haunted Houston Auction Website Coordinator	Tiffany Hatcher Smith

Haunted Houston Food and Concession Coordinator	Karen Ivey
Haunted Houston Games and Entertainment Coordinator	Ginger Wilkerson
Haunted Houston Games and Entertainment Coordinator	Allison McMinn
Haunted Houston Maze Coordinator	Kathleen Huisman
Haunted Houston Maze Coordinator	Shedeh Castronova
Haunted Houston School Decoration Coordinator	Wendy Camamile
Haunted Houston School Decoration Coordinator	Courtney Browning
Haunted Houston Sponsorships/Donations Coordinator	Jennifer Brown
Haunted Houston T-Shirt and Publicity Coordinator	Brianne Prentice
Haunted Houston Ticket Coordinator	Jen Trotman
Haunted Houston Volunteers Coordinator	Chelsea Slabaugh
Health and Safety	Hanan McNamee
Honor Roll	Leanne Howell
Honor Roll	Jen McPhaul
Hospitality	Jenna Cox
Hospitality	Kristen Stadelman
Special Education Liaison	Angie Childers
Membership	Janna Schulteis
Membership	Tracy Summers
Membership	Liz Coverdale
Newsletter	Amy Cook
Publicity/Social Media	Alicia Downen
Reveal & Recognition	Hayley White
Reveal & Recognition	Lyndsey Sater
School Dance Coordinator	Stacey Malone
School Dance Coordinator	Carmen Leister
Sports and Clubs Coordinator	Sarah Smith
Teacher Appreciation	Sarah Goralewski
Teacher Appreciation	Sarah Naffziger
Teacher Treats	Laurie Wissman
Teacher Treats	Bre Lacey
Teacher Treats	Angie Shipman
Teacher Treats	Debbie Brown
TLC	Carie Alley
Ways and Means	Sarah Lee
Ways and Means	Kate Meisenheimer
Webmaster	Nabiha Huda

- E. Membership -- Christine Woods, Karen Viotti
 - a. No report.
- F. Ways and Means – Sarah Lee, Kristen Stadelman
 - a. Recap: Recent Spirit Days
 - Marco's, April 13 – numbers to come
 - b. Upcoming – Chill – Wed., May 3

- c. Ongoing: Mabel's Labels
- G. Health and Safety -- Nancy Vaughan
 - a. No report.
- H. Reveal & Recognition -- Elizabeth Gates, Angie Shipman
 - a. No report.
- I. Haunted Houston -- Debbie Brown (Chairperson)
 - a. No report.
- J. Teacher Treats -- Melissa Salazar, Laurie Wissman
 - a. Keurig machine was repaired by Laurie!
 - b. Thurs., April 6th – Easter themed teacher cart with Small Cakes cupcakes circulated to teachers
 - c. Final teacher treat cart planned for May.
 - d. Teacher Appreciation Week – Specialty item available for Cinco de Mayo theme
- K. Hospitality -- Angie Childers, Jenna Cox
 - a. End of Year Meal planned. More info to come.
 - b. Possible ice cream or popsicle cart at the end of the year
- L. Special Needs Liaison – Angie Childers
 - a. SPED Awareness Week: April 12
- M. Clubs and Sports – Kathryn Hickey
 - a. No report.
- N. Beautification -- Stephanie Edwards
 - a. Pots in front of school for St. Patrick's Day look fantastic
- O. Contests -- Karen Ivey
 - a. April Spotlight: Advanced Chorus
 - b. No more contests for this year
- P. Care and Compassion Coordinator – Melanie Gattas
 - a. Sent out cards for teachers who experienced loss in their families recently.
- Q. School Dances – Stacey Malone, Carmen Leister
 - a. 6th Grade Dance Glow in the Dark Theme – April 29th, 5-7PM
 - Waiting on QR code for GoFan. Cost will be \$25.
 - This is a school-sponsored event. The PTO only helps as needed.
 - b. Please consider volunteering. We need you!
 - SignUp Genius has been posted in the newsletter
 - Proceeds from the dances go to pay for dance expenses (eg, DJ) and benefit the House system.
- R. Honor Roll -- Carey Alley, Leanne Howell
 - a. 3rd Quarter Honor Treat Cart: Tues., April 25
 - Volunteers requested to help pass out treats
 - b. May: Students who were on Honor Roll for Quarters 1, 2 & 3 – Special treat to come
- S. TLC Cakes -- Ginger Neas
 - a. No report.
- T. Teacher Appreciation Week – Wendy Camamile
 - a. First Week in May – Cinco de Mayo theme. First time it's a formalized event week at HMS. More info to come.
 - Something planned for each day (eg, Breakfast, Popsicles, Teacher Treats, Luncheon)

- Does a parents/business want to sponsor coffee or a treat?
Contact Wendy.
 - b. Teacher favorites lists are on the PTO website. Please treat our teachers!
- U. Webmaster -- Amy Cook
 - a. No report.
- V. Publicity – Kristin Albaugh
 - a. No report.
- W. Newsletter -- Nabiha Huda
 - a. No report.

V. Old Business – None.

VI. New Business

- A. Taste of Diversity – May 9th, 5:30-7:30pm (School-sponsored event, with PTO assistance to facilitate)
 - a. Families set up culturally-specific booths with food, musical instruments, flags, anything to deal with heritage
 - Diana Lang (8th Grade Counselor) & Mrs. Hume are organizing. Contact them if you'd like to sponsor a table/booth. Don't have to be from that country, but just have exposure to it.
 - b. School will serve food from various local restaurants. Will need parents to help with organizing of food and booths.
 - c. Could be future PTO Liaison position
- B. Proposal from parent Lindsey Sater: After School Camp/Program for Mental Health/Emotional Intelligence
 - a. Teach basic emotions and how to manage them
 - b. How to get this organized for the upcoming school year?
 - c. Recommendation from PTO: Reach out to school counselors to see what are the options
 - May not be able to be school- or PTO-sponsored

VII. Adjournment – 10:16am

Important Upcoming Dates:

- April 17 -21: TCAP Testing
- April 20, 6PM: GMC PTO STAR Awards Ceremony
- April 23: GMSD Color Run
- April 29, 5-7PM: 6th Grade Glow-in-the-Dark Dance
- May 1-5: Teacher Appreciation Week
- May 9: Taste of Diversity

Attendance:

Administration/Faculty:
Sara Strickland

PTO Board Members:
Larissa Anderson

Erin Avery
Angie Childers
Amy Cook
Jenna Cox
Julieann DeMatteo
Elizabeth Gates
Sarah Goralewski
Kathryn Hickey
Nabiha Huda
Karen Ivey
Bre Lacey
Sarah Lee
Stacey Malone
Toni Nygren
Melissa Salazar
Amy Shackelford
Angie Shipman
Kristen Stadelman
Mandy Vezina
Laurie Wissman

Incoming Board Members & Parents:

Sandra Bryant
Liz Cloverdale
Hanan McNamee
Sarah Naffziger
Allison McMinn
Ann Parker
Brienne Prentice
Shannon Pressler
Lindsey Sater
Janna Schultheis
Jennifer Trottman