

# HMS PTO

Board Meeting

Minutes

Friday January 11, 2019  
Recorded by *Teresa Griffith*, Secretary

Meeting held in the Houston Middle School Cafeteria.

Meeting called to order at 09:05 a.m. by Carol Wingfield.

Attendance: Carol Wingfield, Janelle Crist, Teresa Griffith, Joy Williams, Laurie Argo, Marianne Farabee, Liz Sigman, Kelly Flaherty, Lea Nowak, Janna Hacker, Suzanne Brackett, Amy Cook.

## Reports

*President:*

- *Welcome*
- There were no changes to the agenda.
- GMC PTO Excellence Awards nominations are due on Jan. 13. Please email nominations to Joy Williams.
- February 7 is conference night. A signup genius went out for the teachers' meals.
- Active shooter training is being considered for our March general meeting.
- STEAM night is approaching and we will need parent help. Please look for a signup genius soon.
- A Donation Drive check was presented to HMS is the amount of \$2900.
- The Honor Roll picnic will be May 17.
- A \$500 check is being donated to GMSD to help fund the new school's PTO.
- Carol shared her notes from the Roundtable discussion.

*Administrator's Report:*

- Mrs. Dias showed up to accept the Donation Drive check. Mrs. Woody was in attendance.
- Mrs. Dias' mother isn't well.
- STEAM night will be in March. More info to come
- March 26<sup>th</sup> is the 5<sup>th</sup> grade night at HMS.
- Career Fair will be on May 17.
- Mrs. Christian is being recognized as the TN Counselor of the Year!

*Treasurer:*

- Monthly budget was reviewed.
- PTO income budget is under by approximately \$5500.
- We received approx. \$1100 from Kroger.
- Please support spirit nights.

*Vice President:*

- Day on the Hill will be in April (possibly). This is due to the governor being sworn in.

*Parliamentarian:*

- Please email Joy Williams with nominations for the Star Awards.

*Secretary:*

- Happy January Birthdays.

*Hospitality:*

- Parent teacher conferences on Feb. 7- please see the sign up genius that went out.

*Beautification:*

- No Report

*Clubs/Sports:*

- Look for an updated list in the newsletter.

*Contests:*

- No Report

*Directory:*

- No Report

*Haunted Houston:*

- Christie Getman is taking over Haunted Houston! Welcome!!
- Mrs. Getman presented her findings on a flame retardant material to be used in place of paper. (decorations)
- The material would cost approx. \$2200, is reusable and meets TN requirements for fire safety.

*Health and Safety:*

- No Report

*Honor Roll:*

- Picnic is May 17.

*Membership:*

- No Report

*Newsletter:*

- No Report

*Publicity:*

- No Report

*Recognition:*

- No Report

*Teacher Treats:*

- No Report

*TLC:*

- No Report

*Webmaster:*

- No Report.

*Ways and Means:*

- Marcos spirit night was a huge success. (brought in \$287.47)
- Kendra Gives Back is Feb.2 from 2-4 p.m. 20% goes to the HMS PTO. Please come out and support HMS!

*Unfinished Business:*

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*Votes:*

- A vote on purchasing the flame retardant material for Haunted Houston was approved. (Proposed by Kelly Flaherty, Seconded by Suzanne Brackett)

*Old Business:*

- None

*New Business:*

- None.

*Comments/ Discussions/ Concerns:*

- None

*The comments, questions and statements made during the “Comments, Discussions and Concerns” sections are collectively recorded. This section is a collection of thoughts from present members that can be used on a later date to help boost the HMS PTO’s quality and effectiveness within the school.*

**Meeting adjourned at 09:48 a.m.**

**Next meeting is February 15 in the HMS cafeteria.**

